

**CITY OF DEXTER
ARTS, CULTURE, AND HERITAGE COMMITTEE REGULAR MEETING
MEETING MINUTES
JANUARY 9, 2018**

The regular meeting of the City of Dexter Arts, Culture, and Heritage Committee was called to order at 6:35pm at the City Offices, 8123 Main St., 2nd Floor, Dexter, MI 48130

ROLL CALL

Committee Members Present:, Lynn Babcock, Wa Hubbard, Martha Gregg, Sanam Arab, and Gini Davis, Rich Bellas, Cheryl Willoughby, Angie Noble, Donna Fisher (ex-officio)(arr. 6:41pm),

Committee Members Absent: Phil Arbour

Others Present: Justin Breyer, Assistant to the City Manager/Clerk; Wylie Elementary Teachers; Wylie Elementary Students; Cole Miller

APPROVAL OF THE MINUTES

Motion by Bellas, Seconded by Babcock to approve the minutes from November 14, 2017 as presented with the following change:

- Change Angie Noble to absent rather than voting nay

Unanimous Voice Vote
Motion Adopted

APPROVAL OF AGENDA

Motion by Bellas, Seconded by Arab to approve the agenda as presented

Unanimous Voice Vote
Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMITTEE

None

REPORTS AND COMMUNICATION

A. CHAIR

None

B. STAFF REPORT

Justin Breyer reported on:

- The City's marketing videos and YouTube Channel.

C. CITY COUNCIL

None

D. PROJECT UPDATES FOR ITEMS NOT ON THE AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

A. CONSIDERATION OF: RECOMMENDATION TO CITY COUNCIL TO APPROVE THE INSTALLATION OF AN INTERPRETIVE SIGN DEDICATED TO FREDRICK PELHAM

Wylie Elementary 4th Grade Students gave a presentation on the Fredrick Pelham Interpretive Sign Project. Presented an updated design. The Committee asked questions of the students. Payschools – Dexter website, like a GoFundMe page

Identifies under one of the pictures that the 4th grade class contributed to the project.

Motion by Fisher, Seconded by Davis to recommend to City Council that the Fredrick Pelham interpretive sign as developed by Wylie Elementary 4th Grade Class be installed as presented in the location recommended by the Parks and Recreation Commission. With the following changes:

- Would like to see a video of the presentation put up on the City's YouTube Channel.
- Would like to see the 4th Graders recognized on the sign and some indication that the bridge is in front of them

Ayes: Gregg, Arab, Davis, Bellas, Noble, Fisher, Hubbard, Babcock, and Willoughby

Nays: None

Absent: Arbour

B. CONSIDERATION OF: BY-LAWS AND MASTER PLAN

The Commission wished to postpone this item. Staff will develop a by-laws document for the next meeting.

C. DISCUSSION OF: SUB-COMMITTEES AND WORK GROUPS

The Committee discussed how work groups would be organized:

- Executive Committee (President, Vice-President, Treasurer, City Official)
- Finance and Fundraising Committee (Budget, Fundraising, Grant Writing)
- Community Outreach (Volunteer Recruitment and Management, Children's Program, coloring books, banners)
- Marketing and Communications (website, social media)
- Entertainment (Hospitality, Music, Party Planning, Refreshments)

Project Reports from Project Managers

D. DISCUSSION OF: 2018 PAINT DEXTER PLEIN AIR FESTIVAL

The Committee discussed the following items related to the Paint Dexter Plein Air Festival:

- Committee generally agreed that the City and Committee should host the Paint Dexter Plein Air Festival in 2018;
- How the work of the Paint Dexter Plein Air Festival will be divided between sub-committees;
- The tasks that need to be worked-on before the next meeting;
- Need to discuss strategy for donations and how to divide up the list of potential sponsors

CITIZENS WISHING TO ADDRESS THE COMMITTEE

Cole Miller, 7654 Forest – Mr. Miller reported that he submitted an application to be on the Arts, Culture, and Heritage Committee. He discussed his background and the Saturday Forum.

PROPOSED BUSINESS FOR FUTURE MEETINGS

- Discussion of By-Laws
- Sub-Committee Work Groups
- Paint Dexter Plein Air Festival
- Re-visiting list of projects listed in the Master Plan
- How can we contribute to existing Community Events/Organizations
 - Apple Daze – Scarecrow building contest (partner with Apple Daze)
 - Tecumseh – Apple Lumpkin, Stockbridge
- Public bike racks

ADJOURNMENT

Motion by Fisher, Seconded by Hubbard to adjourn at 8:07pm
Unanimous Voice Vote
Motion Adopted

Respectfully submitted,

Justin Breyer
Assistant to the City Manager